



TIPS FOR OPENING A NEW PANTRY

Basic needs:

- Board of Directors consisting of a member of the surrounding area.
- To recruit a base of dedicated volunteers.
- Locate drivers and vehicle to make pick ups from the Food Bank.
- Recruit an organized record keeper. Responsibilities to include applicant screening, monthly reports to Food Bank and the United Way Info Line.
- Establish guidelines for the pantry.
- Determine the name of the Food Pantry.